



MINUTES
Meeting No. 633

August 25, 2016
Tacoma Municipal Bldg., Room 248

Steve Snider called the meeting to order at 7:35 a.m.

ROLL CALL

TCRA Members Present: Helen Tran, Steve Snider, Dan Montopoli, Mathew Schemp, Jason Kors, Tess Colby, Alex Hogan

TCRA Members Absent: Lisa Luken, Mathew LaCroix

Staff in Attendance: Jacinda Steltjes, Carol Hassard, Cathy Morton, Pat Beard, Jeff Gumm (City of Lakewood), Martha Larkin (City of Lakewood)

Guests: None

THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:

CONSENT AGENDA

1. TCRA Minutes for August 11, 2016

MOTION: Alex Hogan moved to approve the consent agenda as presented. Helen Tran seconded the motion. The consent agenda received a unanimous passing vote.

HOUSING

1. City of Lakewood Housing Rehabilitation Project (Presenter: Martha Larkin)

City of Lakewood requested the Board approve a loan in the amount of \$56,611.00 in HOME funds for the rehabilitation of a home located at 8402 121st SW in Lakewood. Funds would be derived from the Tacoma-Lakewood HOME consortium.

MOTION: Jason Kors moved to approve the loan in the amount of \$56,611.00 as presented. Tess Colby seconded the motion, which passed unanimously.

2. City of Lakewood Additional Funds Request (Presenter: Jeff Gumm)

City of Lakewood requested the Board approve an additional \$10,000 in HOME funding to support Tacoma/Pierce County Habitat for Humanity's (HfH) efforts to redevelop 14610 W. Thorne Lane SW. The additional funding would cover demolition and asbestos abatement costs associated with the removal of the existing single-family residence and garage.

MOTION: Tess Colby moved to approve the additional funding in the amount of \$10,000 to cover the costs of demolition and asbestos abatement associated with the redevelopment of 14640 W. Thorne Lane SW. Dan Montopoli seconded the motion, which passed unanimously.

3. HOME funded Subrecipient Agreement (Presenter: Carol Hassard)

Staff recommended the Board 1) approve a revision to the 2016 HOME sub-recipient agreement between TCRA and the City of Tacoma to decrease the awarded amount from \$709,648 to \$653,954.00, and the addition of Exhibit E to the sub-recipient agreement; and 2) approve the 2016 HOME sub-recipient agreement between TCRA, the City of Tacoma, and the City of Lakewood in the amount of \$244,334.00 with next steps to seek City Council approval for the tri-party agreement. The board originally approved the agreements on June 23, 2016.

MOTION: Matthew Schemp moved to approve the recommended revisions to the two separate HOME funded sub-recipient agreements as presented. Jason Kors seconded the motion, which passed unanimously.

4. Nativity House (Original) (Presenter: Cathy Morton)

The City and Catholic Community Services requested the Board accelerate the forgiveness clause on a loan in order to expedite the sale of the property from CCS to the City in support of the development of a Biotech Accelerator. Staff supported and recommended the Board forgive \$350,000.00 provided as permanent financing for the former Nativity House.

MOTION: Tess Colby moved to approve staff's recommendation to accelerate the forgiveness of the original loan subject to the sale of the property from Catholic Community Services to the City for the use of the Biotech Accelerator. Alex Hogan seconded the motion, which passed unanimously.

5. CDBG Sub-Recipient Quarterly Status Report (Presenter: Jacinda Steltjes)

Staff provided a quarterly and grant year-end update on the performance and spend-down status of 2015-2016 CDBG funded sub-recipients. This was an information-only item.

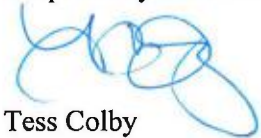
FOR THE GOOD OF THE ORDER

MOTION: Steve Snider moved to excuse Matthew La Croix and Lisa Luken from the TCRA meeting. Dan Montopoli seconded the motion, which passed unanimously.

ADJOURN

The meeting adjourned at 8:36 a.m.

Respectfully Submitted,



Tess Colby